

Student assistant m/f/d (60h/month)

Reference number:**Topic: Support in scientific projects, teaching and conference organization****Motivation:**

We are looking for a student with an independent way of working, interest in varied tasks in scientific projects, teaching and conference organization

Work content:

- ▶ Support in the preparation of a project proposal on the topic “Circular economy”, through literature research (40% of the working time)
- ▶ Support in the development and improvement of the course “Sustainable Entrepreneurship and Business Model” (Winter Semester 2022) for the International Master Program GPE (20% of the working time)
- ▶ Support in the development and improvement of the course “Industry 4.0 Exercise” (Summer Semester 2023) for the International Master Program GPE (20% of the working time)
- ▶ Support in the preparation and execution of the Summer School from the Master Program GPE in 2023 for the GPE ECUST (China) and GPE VGU (Vietnam) (20% of the working time)

Requirement profile:

- ▶ Ability to understand technical and production-organizational issues,
- ▶ Interest in working independently (e.g., document research, analysis and evaluation),
- ▶ Very good knowledge of English both spoken and written,
- ▶ Excellent knowledge and experience with the MS Office package (Word, Excel and PowerPoint),
- ▶ Good communication skills and sense of responsibility.

The cooperation enables a high degree of independence, requires great reliability in the execution of the assigned tasks and a high level of motivation.

Start/Duration:

- ▶ Earliest start of work: the position is to be filled immediately.
- ▶ The position is initially limited until 31.01.2024; a further employment is sought.

If you are interested, please contact:

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